

## PROCEDURES AND SERVICES



***Customer Service Hours:  
Monday to Friday  
From 9:00 a.m. to 5:30 p.m.***



### CENTER OF ATTENTION TO THE PARTICIPANT

The Participant Assistance Center (CAP) began activities in July 2013 with the aim of improving administrative services, legal certainty and transparency in the attention to Tenants and Participants in the procedures they carry out before the Administration of the Trust.

In the same place, the agile and transparent attention is concentrated where the Participant requests information, submits documents and obtains certificates, proofs of payment, authorizations and certified copies that are provided by the Direction and Coordination Offices of the Trust.

If a trader or tenant of the Wholesale Market needs to carry out a procedure in one of the areas of the Trust, he can go to the Participant Attention Center, located in the CEDA Treasury, administrative area, from Monday to Friday from 09:00 to 17:30 hours.

Among the procedures offered by the CAP are the following:

1. Assignment of rights
  - Temporary
  - Definitive



**CENTRAL  
DE ABASTO**

FIDEICOMISO PARA LA CONSTRUCCIÓN  
Y OPERACIÓN DE LA CENTRAL DE ABASTO  
DE LA CIUDAD DE MÉXICO



2. Records:

- No debt
- No tax
- Commercial business

3. Issue and reissue:

- Fiduciary Certificates
- Intelligent Cards
- Census identity cards
- Extension and / or modification of commercial business

4. Authorization of work

- Basements
- Tapancos
- Adjustments
- Demolitions
- Other

5. Certified copies of:

- Warehouse plans
- Official documents of Warehouses and Premises.

**CENTER OF ATTENTION TO THE PARTICIPANT**

**Located inside the FICEDA Treasury**

**Administrative Area**